



ADMISSION AND REGISTRATION POLICIES AND PROCEDURES

AI Madina International Kindergarten

Admission Procedure

Application forms for admission into kindergarten are available from the school office.

- Students seeking admission into KG 1, are required to sit an entrance exam. They will be tested their prior knowledge on Alphabet, Numbers 1-5, Language and Communication and required to attend a face-to-face interview with an authorized school official.
- Students seeking admission into KG 2 will have both, a written test as well as a face-to-face interview.
- Applicants must demonstrate through interview and entrance assessment that they are capable of engaging with an English medium curriculum. Applicant's learning and social skills, together with their ability to cooperate with adults and other children, will be taken into consideration.
- Upon being offered a place, a completed application form along with the necessary supporting documents must be submitted and a non-refundable application fee of 500/- must be paid in order to process the application.
- The Application Form must be filled out in English. These may be collected from the School Reception.
- A non-refundable registration fee of QAR 1,000/- must be paid at this time in order to secure the place.

Age to Year Level Placement:

Class	Age
KG 1	3 – 4 Years, 11 months and 29 days
KG 2	4 – 5 Years and 11 months 29 days

Registration Requirements:

Applicants must submit the application package in full with the following documents at the time of registration. An application with insufficient supporting documents or non-payment of fee will not be processed.

1. Copy of the applicant's passport (Copies of Qatari Resident Permit should be provided by non-GCC nationals)
2. Copy of applicant's birth certificate

Our Vision: To become the leading school of choice within Qatar, producing responsible and productive citizens for the betterment of society as a whole.

3. Copy of Parents' (mother and father) / Guardians' passports, including the Resident Permit for non-GCC national.
4. Copies of valid Qatari ID of both parents (mother and father) / guardians of the applicant
5. Three recent passport-size photographs of the applicant
6. Copy of the applicant's current school records
7. Copy of vaccination / immunization certificate of the applicant
8. A letter from previous school stating previous grade completed
9. Completed medical form – available with the application form
10. A signed fee regulations agreement form

Please note, your child will not be granted admission without a valid RP.

Special Needs

Special Needs children of any nationality will not be admitted if they are identified through assessments by our school officials to have learning and /or behavioral difficulties and the school is unable to offer an appropriate curriculum or required facilities.